



Doctoral Studies Committee of the Faculty of Humanities (accepted on 27 September 2018)

Crediting criteria in doctoral studies in the Faculty of Humanities

Instructions on how to credit study attainments

In doctoral studies, there are some traditional means of completion, such as a course, an essay, a learning journal, a lecture pass, and a review/report. Part of the studies can be completed with UTUGS courses, which have a pre-determined workload and number of credits. Similarly, research seminars in subjects have a set number of credits.

Central to researcher training, however, are study units such as a conference presentation (an oral presentation or a poster), a scientific publication, editing a publication (a themed issue or a collection), teaching practice and organizing an event (workshop, seminar, conference). Knowledge and skills can also be acquired through being a member on the editorial staff of a scientific journal, on the board of a scientific association, in a scientific network, in a committee for developing doctoral training and research at the university, nationally or internationally.

When considering crediting, i.e. a number of awarded credits for a study unit, it is beneficial that the doctoral candidate and the supervisor discuss the nature of the attainment and the time spent on it. As a ground rule, 1 ECTS equals to 27 hours of work. This should, however, be considered as a guideline, and sometimes the same attainment requires more, sometimes fewer hours of work.

Because in doctoral training a study attainment may be very different in nature compared to typical study units in university studies, the whole workload need not be converted into ECTS. For instance, writing a textbook may constitute a year's worth of work (1600 hours), but all of it cannot be turned into ECTS. Instead, the study attainment must follow the curriculum of the doctoral programme and fit the personalized study plan of the doctoral candidate.

Scientific publications

- A scientific article (referee) 4-8 ECTS. When assessing the number of credits, the degree of difficulty in the channel of publication, the role as an author, and the length of the article need to be taken into account. For instance, an 8,000-10,000 word article that is on the level 2-3 according to the Finnish Publication Forum (JUFO) awards 8 ECTS. Credits cannot be received based on an article included in a compilation thesis.
- Other scientific (or aimed for a professional audience) article such as a (book) review or a report (1-2 ECTS)
- Editing scientific publications: according to the workload and up to 5 ECTS (a short written report on the work done to the supervisor)

Scientific presentations (in seminars, conferences)

- Poster 1-2 ECTS
- Oral presentation (paper) 15-20 min: 1-3 ECTS. When assessing the number of credits, for instance the language, the role of author/presenter, and the level of internationality of the event should be taken into account. For example, one's own presentation (of which a written paper should be delivered beforehand) in a conference considered central in one's field: 3 ECTS

Teaching

- A single lecture related to doctoral candidate's own research topic as part of other teaching: 1 ECTS
- A course including planning and execution: according to the workload and up to 5 ECTS
- Supervising or reviewing a Bachelor's/Master's thesis: 1-3 ECTS



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Organizing events (workshops, seminars, conferences)

- According to the workload and up to 5 ECTS (a short written report on the work done to the supervisor)

Other scientific activity

Activity on the editorial staff of a scientific journal, on the board of a scientific association, in the steering committee of a scientific network, in a committee for developing doctoral training and research at the university

- According to the workload and up to 3 ECTS (a short written report on the work done to the supervisor)

Attainments in scientific communication (as a specialist in society)

- For instance, magazines and online texts, podcasts, and videos: 1 ECTS
- A popularized lecture (studia generalia, "night school" and museum audience): 1 ECTS

A recommendation for supervisors

- Ask for a short, written report on the completed study attainment and also ask the doctoral candidate to review what they have learned – you can ask for the text in the UGIS system (a longer report can also be uploaded as an attachment). This report substantiates what has been done for the credits but also helps both the doctoral candidate and the supervisor to see what has been learned in the process. <https://ugis.utu.fi/>

Curriculum 2018-2020:

Doctoral studies, Juno (40-60 ECTS) <https://opas.peppi.utu.fi/en/degree-programme/5795>

Doctoral studies, Utuling (40-60 ECTS) <https://opas.peppi.utu.fi/en/degree-programme/5713>

UTUGS Courses <https://opas.peppi.utu.fi/en/degree-programme/11196>