



The John Morton Center for
North American Studies

JMC MAILING LIST

PRIVACY NOTICE

EU General Data Protection Regulation (GDPR), articles 13 and 14

Date: May 22, 2018

Register holder	University of Turku John Morton Center for North American Studies Assistentinkatu 7 20014 University of Turku FINLAND
Contact person	Project Researcher Malla Lehtonen, jmc@utu.fi
Data protection officer	University of Turku Data Protection Officer Camilla Engman, dpo@utu.fi
Purpose of collecting data	Sharing information with the data subjects.
Legal basis for processing data	The processing of data is based on fulfilling the University's mission as per the Universities Act (588/2007) 2§.
Categories of personal data and storage time	<p>Name and email address, messages sent to the list. Names and email addresses will be stored for the time being. Messages sent to the list are archived; they do not contain a list of the recipients. All data subjects can have their information removed by request at any time.</p> <p>Using the email service generates log entries, which are used for taking care of data security, the technical development of the service, and for detecting, preventing, and solving system errors (Tietoyhteiskuntakaari (917/2014) 138§, 141§, 144§, 272§). Log entries are stored for the duration necessary to take care of these tasks and they will not be used for other purposes.</p>
Information systems used	Mailman, Outlook.
Sources of data	Data subjects.
Disclosure of data	Data will not be disclosed outside the University. The University uses subcontractors to provide services.
Disclosure of data outside the EU/EEA	Data will not be disclosed outside the EU/EEA. Messages sent to the mailing list may travel globally; this is beyond the University's control.
Data protection	The UTU Data Security description is located on the University's website: http://www.utu.fi/en/unit/university-services/it-services/information_security/Pages/Data-Security-Description.aspx
Data subjects' rights	<p>Data subjects have the right to request access to the data regarding themselves and to request that the data be corrected or removed, or the processing of data restricted. The collection of data is based on consent, and data subjects have the right to withdraw their consent at any time by contacting the register holder.</p> <p>Data subjects have the right to lodge a complaint with the supervisory authority. The contact person in matters related to data subjects' rights is the UTU Data Protection Officer: dpo@utu.fi.</p>