

Welcome to International Staff Training Week 2019

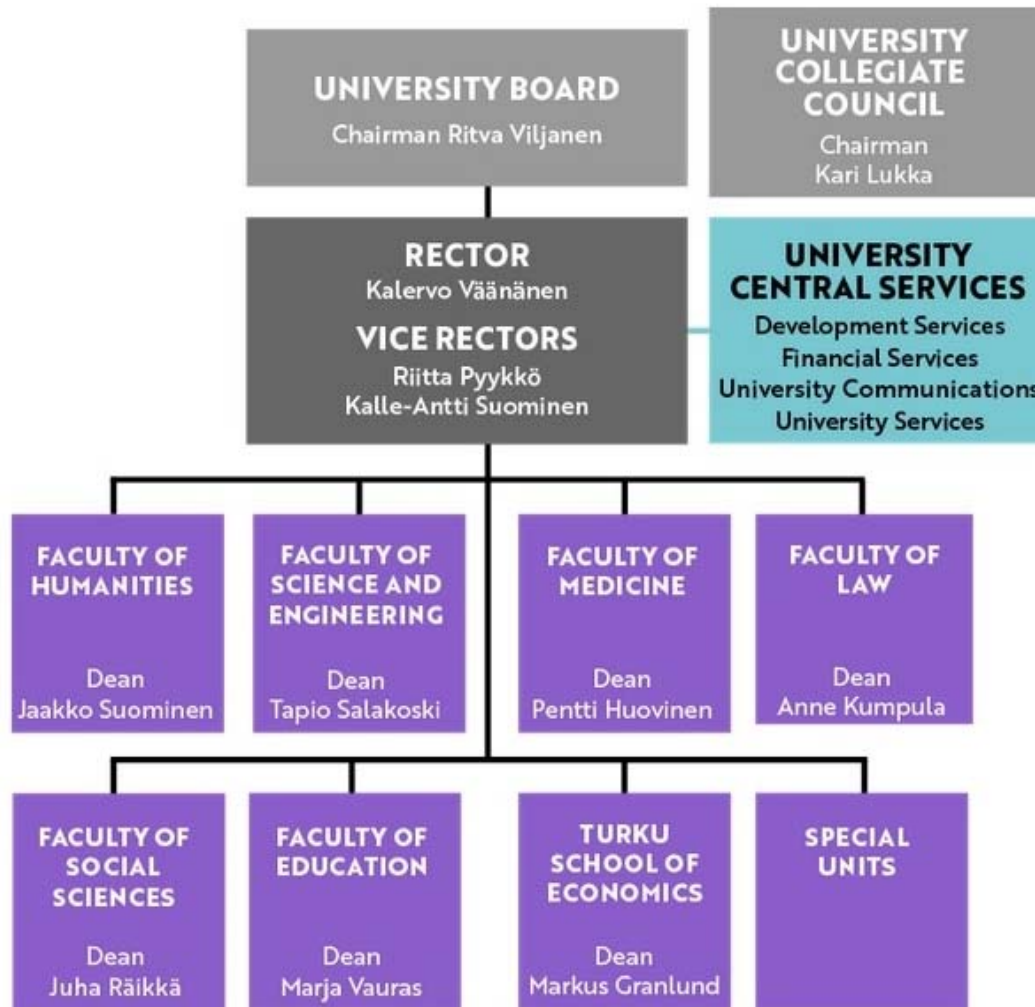
Head of Unit, Student Support Services
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3 June 2019



- **Welcome**
- **Organisation of the Educational Affairs at the University of Turku**
- **Presentation of Student Support Services**
- **Co-operation in Turku**



Organisation



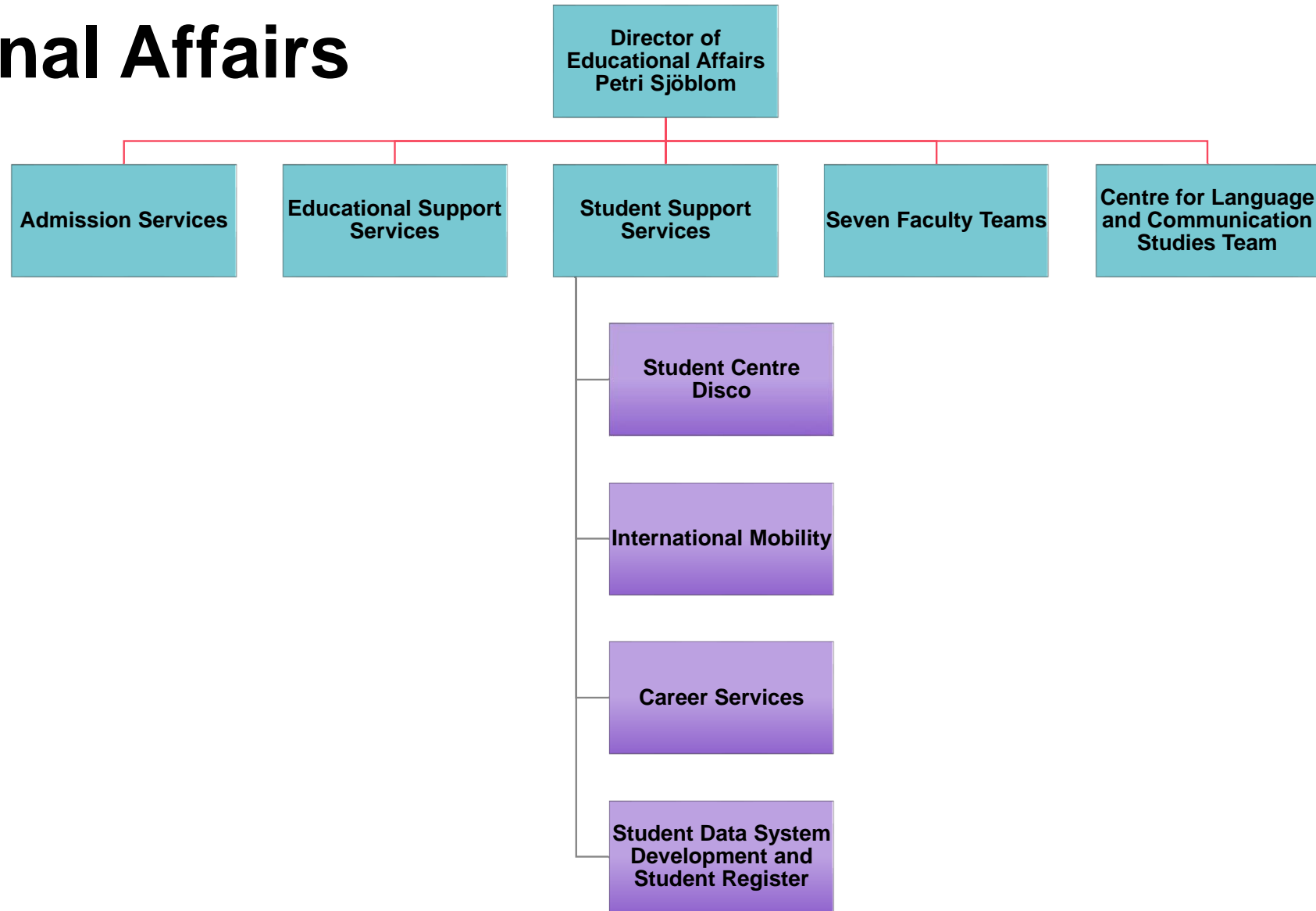
University Services include:

- Educational Affairs
- Library
- Facility Services
- Human Resources
- IT Services
- Study and Work Well-being Services
- University Support Services

Educational Affairs

* Approximately
170 employees

* We work
closely
together with
other units of
the University
Central
Services



Student Support Services

- **Student Centre Disco**
 - Centralized Student Services
 - Service Desk
 - Coordination of Student Counselling in Faculties
- **International Mobility**
 - Incoming and Outgoing Student Mobility
 - Staff and Teacher Mobility
 - Coordination of Agreements, Programmes and Scholarships
- **Career Services**
 - Career planning: Coaching, Courses, Clinics, Personal Guidance
 - Internships in Finland and abroad
 - Career Monitoring Surveys
- **Student Data System Development and Student Register**
 - Administration of the Student Register
 - Study Statistics
 - Coordination, Development and Support of Student Data Systems

Student Centre Disco

- Opened in August 2017.
- Gathers together many of the student services that the University of Turku offers centralized to all students (e.g. student mobility, student registration).
- Service available face-to-face (service desk), via email, phone, Facebook and intranet pages.
- Goal to be a place to students where they can come when they don't know where to go with their questions. We help as far as possible and guide students forward.
- We work closely with the study advisors in the faculties, the Head of Student Support Services is also responsible for the university-level coordination of student counselling.



International Mobility Team

- **Takes care of student, teacher and staff mobility**
- **Head of Mobility Team**
- **Two International Affairs Secretaries**
- **International Advisor for Staff/Teacher Mobility**
- **Outgoing Students Team: Three International Officers and International Advisor**
- **Incoming Students Team: International Officer and International Advisor**



International Mobility

Outgoing students	2016	2017	2018
• Students abroad for more than 3 months	573	630	530
• Shorter exchanges (1 week – less than 3 months)	84	118	97
<i>Countries of destination</i>	57	60	56
Incoming students	2016	2017	2018
• Students staying for more than 3 months	451	432	452
• Shorter exchanges (1 week – less than 3 months)	119	86	71
<i>Countries of origin</i>	55	54	46

Career Services Team

Mission is to support and enhance employability of our students and graduates

- **by practicing students in competent career planning and efficient job hunting**
- **by offering labour market information and ways to find and maintain contacts**
- **by providing students with tools for lifelong career management**

The team consists of

- **Leading Coordinator**
- **Two Planning Officers**
- **Researcher**
- **Project Manager**
- **Project Planner**
- **Project Assistant**
- **Client Advisor**



Career Services

For Students

- Job and Internship Database
- Internships in Finland and abroad
- Info on placement in the labour market
- Personal career planning discussions
- CV Clinics and LinkedIn workshops
- Mock interviews
- Project Aces
- Career Courses
- Events

For Academic Staff

- Talks & presentations
- Info on placement in the labour market
- Coordination of domestic internship

For Employers

- Free job and internship database
- Project courses
- Events & Campus visibility

Student Data System Development and Student Register

- The team takes care of the maintenance and administration of the University's student register, study statistics and registration with the University (e.g. annual registration, course registration, exam registration).
- The team also coordinates supports and develops the Student Data Systems. At the moment we are in the process of renewing the Student Register System.



The team consists of

- Three Academic Affairs Officers
- Project Manager
- Three Student Services Secretaries

Co-operation in Turku

- **We work closely together with the other universities in Turku and the City of Turku**
 - **Five other universities in Turku: Åbo Akademi University, Turku University of Applied Sciences, Diaconia University of Applied Sciences, Novia University of Applied Sciences and Humak University of Applied Sciences**
 - **Study in Turku -concept**
 - **Different joint working groups and projects**
 - **Career Services are joint with Åbo Akademi University**

A photograph of a modern university building with a sign that reads "TURUN YLIOPISTO" and "VAPAAKANSALAINLAISUUS". The building has a light-colored facade and large windows. In the foreground, there are several wooden tables and benches on a paved area. The sky is blue with some clouds, and there are trees on the left side of the image.

Thank you!

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