



**CALL FOR APPLICATIONS FOR THE RIGHT TO STUDY FOR A
DOCTORAL DEGREE AND FOR FIXED-TERM DOCTORAL CANDIDATE
POSITIONS AT THE UNIVERSITY OF TURKU, FACULTY OF MEDICINE,
FINDOS-Turku DOCTORAL PROGRAMME**

Application period 2–20 September 2019

1. Finnish Doctoral Programme in Oral Sciences – FINDOS-Turku

FINDOS-Turku is a part of Finnish Doctoral Program in Oral Sciences (FINDOS), which is a national Doctoral training network. FINDOS represents all different fields of Oral Sciences and brings together preclinical and clinical researchers. This encourages the exchange of knowledge and ideas, and improves the possibilities for translational Dental research. FINDOS provides systematic, well-supervised and high-standard doctoral training in the field of Oral Sciences.

FINDOS-Turku doctoral candidates are privileged to participate in an excellent doctoral training programme including basic and advanced research courses in oral science, as well as transferable skills courses offered by the doctoral programme, FINDOS network and UTUGS. The goal in the doctoral programme is to achieve the doctoral degree from the Faculty of Medicine, University of Turku in a four years net time. In addition to the supervisor, the progress of the doctoral candidate is supported by a carefully selected follow-up group and the doctoral programme.

More information about FINDOS-Turku: <https://www.utu.fi/en/research/utugs/finnish-doctoral-program-in-oral-sciences>

2. Application period and what can be applied for

During the application period 2 September – 20 September 2019 the FINDOS-Turku Doctoral Programme invites applications for:

a) the right to study for a doctoral degree at the University of Turku (begins on January 1, 2020)

b) fixed-term Doctoral Candidate position

The position of a Doctoral Candidate is set to begin on 1 January 2020 at the earliest and for the duration of a maximum of four years (up to until 31 December 2023). The positions are primarily intended for full-time doctoral dissertation research with the aim of completing the doctoral degree in four years. Other duties than those related to doctoral dissertation research must not compromise the full-time doctoral dissertation research. As a rule, teaching can be at most 5% (maximum about 81 h/ academic year) of the annual working time of the Doctoral Candidate.

The salary is based on the salary system of Finnish universities. It consists of a task-specific salary component and a personal performance salary component. The task-specific salary component of a Doctoral Candidate is at level 2-4 of teaching and research personnel; €2,033.29-€2,535.20 per month. The component based on personal performance is max. 6-50% of the task-specific salary. The task-specific salary component of a beginning Doctoral Candidate is typically on level 2. A probationary period of 6 months applies

c) both of the above (a and b)



The application period starts on **2 September 2019** at 00:00 and ends on **20 September 2019** at 23:59:59 (time in Finland). **Applications submitted after the deadline will not be processed.**

3. Who may apply

3.1 The right to study for a doctoral degree at the Faculty of Medicine, University of Turku can be applied by:

- Persons who meet the eligibility criteria for pursuing a doctoral degree, as stipulated in the Universities Act (558/2009, Section 37) as well as the eligibility criteria for the right to study for a doctoral degree at the FINDOS-Turku Doctoral Programme.

The eligibility criteria and other general guidelines (incl. language requirements) can be found on the web pages of the University of Turku Graduate School UTUGS.

The University of Turku Graduate School UTUGS:

<https://www.utu.fi/en/research/utugs/how-to-apply>

The Faculty of Medicine: <https://www.utu.fi/en/university/faculty-of-medicine/doctoral-training-at-the-faculty-of-medicine/how-to-apply-for-doctoral-training-at-the-faculty-of-medicine>

Prerequisites in the FINDOS-Turku Doctoral Programme:

<https://www.utu.fi/en/research/utugs/finnish-doctoral-program-in-oral-sciences/admission>

3.2 Doctoral candidate position can be applied by:

- Persons who have the right to study for a doctoral degree at the University of Turku and who have not previously received four years of full-time funding for their doctoral studies.
- Persons who have not yet been granted the right to study for a doctoral degree at the University of Turku, but match the profile of the doctoral programme and meet the eligibility criteria for the right to study for doctoral degree (see 3.1). As the right to study for a doctoral degree is a precondition for receiving a Doctoral Candidate position funded by the University, the person must apply for both the right to study for a doctoral degree and a Doctoral Candidate position.

Persons who already have a doctoral degree cannot apply for the Doctoral Candidate position.

According to Section 39 of the University of Turku Rules of Procedure, a person selected for the position of a Doctoral Candidate is required to have a higher university degree and must have an accepted research plan. In addition, when acquiring his or her degree or otherwise, he or she is required to have demonstrated the ability and motivation to undertake postgraduate studies and the capacity to complete a doctoral degree in accordance with the research plan.

4. Applying

4.1 Application documents

Doctoral Candidate positions and the right to study for a doctoral degree at the Faculty of Medicine are applied by *filling in an electronic form and attaching the required additional documents to the electronic application form.*



A link to the application form will be made available at <https://www.utu.fi/en/research/utugs/how-to-apply/call-for-applications>. The form will be accessible as the application period begins on 2 September 2019 and closes at 11:59 pm on 20 September 2019.

The application documents will not be returned to the sender.

The application form and the enclosures must be submitted by the application deadline. Those applications that have not arrived by the deadline will not be processed.

For the application the applicant should prepare:

A) a summary of the research plan **in English** (max 1000 characters)

B) the following documents in pdf-format **in English**:

Those applying for the fixed-term, Doctoral Candidate position, who already have the right to study for a doctoral degree in the Doctoral Programme in Oral Sciences, submit appendices 1–4.

1. Motivation letter (max 1 page)

Motivation letter is one page long freeform document, which includes the reasons for applying for the doctoral studies in the Finnish Doctoral Program in Oral Sciences (FINDOS-Turku), Faculty of Medicine.

2. Curriculum Vitae of the applicant, including the list of publication (if any) (see [CV template](#))

3. Research plan (max 5 pages, see [guidelines](#) and [additional points](#))

By attaching the research plan to the application form, the applicant gives permission to check the research plan with *Turnitin OriginalityCheck* software (a system for electronic plagiarism detection).

4. Theoretical study plan (see [template](#))

5. [Signed supervision plan](#)

6. [A university degree certificate and other educational documents required.](#)

- a. If the applicant has attained the higher university degree at some other (other than University of Turku) university in Finland
- b. If the applicant has completed the former degree(s) which make him/her eligible for doctoral studies at a university abroad (i.e. outside Finland), copies of the degree certificates, the transcripts of study records, and other educational documents which are of relevance in the student selection must be attached to the electronic application form. If the original degree certificates and other educational documents are not written in English, Finnish or Swedish, official translations to one of these languages are required. An official translation here means a translation of the educational documents issued by the awarding institution, a translation made by an authorized translator, or a certified copy of a translation issued by the awarding institution or an authorized translator



Those applicants who have been granted a right to study and who have completed their prior degree abroad have to submit either the original degree certificates or certified copies of the degree certificates and other educational documents and the official translations of the documents to the University of Turku as instructed in the admission notification. If the admitted applicant does not deliver the required certificates by the deadline set in the admission notification, he/she forfeits the study right. Instructions on delivering certificates and country-specific requirements are available here: <https://www.utu.fi/en/study-at-utu/accepted-students/original-documents>.

7. **A copy of the language test result if needed.** Please see the [language requirements](#). NB! All language test results must be sent also directly by the test organizer to University of Turku by the application deadline.
8. When proposing three supervisors, an application and a justification for approval of a third supervisor.

The applicant must deliver all required attachments by the end of the application period. Late applications will not be processed.

4.2 Assessment of applications

4.2.1 Assessment procedure

The FINDOS-Turku steering committee will process the applications. External evaluators from the national FINDOS network will evaluate the applications for funded positions. The applicants for the funded positions may be invited for an interview by the evaluation panel on 14 November, 2019. Please note that, due to the tight evaluation schedule, invitations for interviews will be sent on short notice.

Applications may also be sent for evaluation to national and/or international reviewers. The research plans attached to the applications may be checked with the *Turnitin OriginalityCheck* plagiarism detection software in accordance with the University of Turku quality assurance system.

4.2.2 Assessment and selection criteria

In the selection of Doctoral Candidate positions, the following factors are emphasized: quality and feasibility of the research plan, applicant's merits and completed studies. In addition, applicant's capability and motivation to complete a doctoral degree are evaluated. In addition, the applicant's research topic must fit in with the profile of the Doctoral Programme. Any other funding received by the applicant for doctoral studies is taken into consideration when determining the duration of the Doctoral Candidate position.

When admitting the right to study for a doctoral degree, the eligibility criteria of the applicant (see 3.1.) and the selection criteria of the FINDOS-Turku Doctoral Programme are considered in addition to above mentioned criteria. A prerequisite for admission is that there is at least one person who has agreed to act as a supervisor and who fulfils [the qualification requirements for supervisors](#). In addition, the applicant's research topic must fit in with the profile of the Doctoral Programme.

4.3 Decisions



The decision on granting the funded doctoral candidate position is made by the Dean of the Faculty of Medicine based on the proposal of the steering committee of the doctoral programme. All applicants will be personally informed about the decisions. The names of the applicants who have been selected for a Doctoral Candidate position will be announced on the website of the doctoral programme by the end of November 2019. The decision on employing the doctoral candidate is made by the head of the institution/department.

The decision for the right to study for a doctoral degree (1 January 2020 onwards) is made by the Dean of the Faculty of Medicine based on the proposal of the steering committee of the doctoral programme by the 30 November 2019 at the latest. All applicants will be personally informed about the decisions.

An admitted applicant has to notify the University of Turku of his/her acceptance of the study place by 3:00 pm (GMT +2) on 13 December 2019 according to the instructions given in the admission notification. If the admitted applicant does not give the notification by the end of the allotted period of time mentioned above, he/she forfeits the study place. A person admitted to more than one university or polytechnic degree programme only notifies the one educational institution at which he/she accepts the study place. Notification, i.e. accepting a study place, is binding and may not be cancelled or changed later.

According to Finnish university legislation, a student may accept only one study place leading to a higher education degree in Finland during one academic term (autumn term 1 Aug – 31 Dec or spring term 1 Jan – 31 Jul). This rule applies to all higher education, i.e. Bachelor and Master level degrees awarded by Finnish universities of applied sciences, Bachelor and Master degrees awarded by Finnish universities, and Licentiate and Doctoral degrees awarded by Finnish universities. This regulation is not applied to study rights received in transfer student selections, from the Åland University of Applied Sciences, from the Police University College, and from institutions of higher education outside Finland.

The applicants who have completed their prior degree in a country other than Finland and who are granted a study right in this call, need to deliver either the original degree certificates or certified copies of the original degree certificates and their translations to the University of Turku as instructed in the admission notification. If the admitted applicant does not deliver the required certificates by the deadline set in the admission notification, he/she forfeits the study right. Instructions on delivering certificates and country-specific requirements are available here: <https://www.utu.fi/en/study-at-utu/accepted-students/original-documents>.

5. Appeal for rectification

If an applicant is dissatisfied with the result of the student selection (right to study for a doctoral degree), he/she has the right to submit an application for the rectification of the decision to the Faculty of Medicine within 14 days of the official publishing of the results. The demand must be made in writing and must include detailed grounds for the rectification. The demand for rectification must be sent to the Faculty of Medicine and sent to the address: Outi Irjala, Faculty of Medicine, FI-20014 University of Turku, Finland or outi.irjala@utu.fi.

6. Additional information

[FINDOS-Turku](#)
[Faculty of Medicine](#)



Contacts:

Director of the FINDOS-Turku, Professor Eija Könönen, eija.kononen@utu.fi

Coordinator, PhD Kaisa Hakkila, kaisa.hakkila@utu.fi, tel. +358 50 526 7057