

The Governing Body's Decision 5 June 2020

This decision comes into force on 1 August 2020 and it concerns applicants selected as students in or after spring 2020 Application or Master's students starting their studies in autumn 2020 or after that. However, from 1 January 2021, the prerequisite for completing supplementary studies before participating in Master's thesis seminars concerns retrospectively also students who started their studies before 1 August 2020. The decision also applies to those who have completed foreign basic education corresponding to the degrees mentioned below.

SUPPLEMENTARY STUDIES FOR MASTER'S DEGREES

Supplementary studies refer to studies supplementing the previous degree of a student chosen to complete a Master's degree, the purpose of which is to provide sufficient prerequisites for completing the Master's degree. Supplementary studies are recommended to be completed during the first year of study.

Supplementary studies include studies at the basic and intermediate level that the student has not yet completed by corresponding or mainly equivalent studies. Depending on the specialisation, certain key learning contents of the subject may be required to be completed as supplementary studies in the specialisation (major) in order to ensure adequate competence in the field of the major. Supplementary courses are defined based on the student's previous study attainments at the beginning of the studies in connection with the planning of a personal study plan (hops) or in connection with the change of specialisation (major).

In all degree programmes, supplementary studies must be completed before participating in Master's thesis seminars. From 1 January 2021, the prerequisite for completing supplementary studies before participating in Master's thesis seminars concerns retrospectively also students who started their studies before 1 August 2020.

SUPPLEMENTARY STUDIES OF M.Sc. DEGREE FOR STUDENTS OF INTERNATIONAL MASTER'S PROGRAMMES (does not apply to joint degree programmes)

Supplementary Studies for a Graduate of a B.Sc. Degree or an Equivalent Foreign Degree

Supplementary studies in the major

The student must have previously completed a total of at least 35 ECTS credits to the major in the M.Sc. degree. If fewer studies have been completed, the student must complete supplementary studies so that the requirement of 35 ECTS credits is met. The student's previous studies in the subject are taken into account in reducing the number of supplementary studies.

Major studies completed as supplementary studies may be included in the optional studies of the M.Sc. degree. In this case, the degree's minimum extent of 120 ECTS credits is usually exceeded.

Other supplementary studies

If the student has not previously completed any studies in statistics, the course TKMY3 Introduction to Statistics must be completed as supplementary studies. TKMY3-course may be included in the optional studies of the Master's degree.

Supplementary Studies for a Graduate of a Bachelor's Degree Other than B.Sc. Degree or a Graduate of a Master's Degree (or an Equivalent Foreign Degree)

Supplementary studies in the major

The student must have previously completed a total of at least 35 ECTS credits to the major in the M.Sc. degree. If fewer studies have been completed, the student must complete supplementary studies so that the requirement of 35 ECTS credits is met. Depending on the case, the student's previous studies in the subject are taken into account in reducing the number of supplementary studies.

Major studies completed as supplementary studies may be included in the optional studies of the M.Sc. degree. In this case, the degree's minimum extent of 120 ECTS credits is usually exceeded.

Supplementary basic studies for Business Economics and Economics

Graduates of a Bachelor's degree other than B.Sc. degree are required to complete the following supplementary studies in Business Economics and Economics if they have not completed equivalent courses before:

Obligatory courses (13 ECTS credits):

LRYA Bookkeeping	3 ECTS
LRYB Cost Accounting	4 ECTS
KTY Introduction to Economics	6 ECTS

In addition, 6 ECTS credits from the following:

JOY Introduction to Management and Organisation	3 ECTS
MAY Principles of Marketing	3 ECTS
KVY Introduction to International Business	3 ECTS
LOGY Introduction to Operations & Supply Chain Management	3 ECTS
YRY Entrepreneurial Business	3 ECTS

If the abovementioned basic course is not available in the curriculum in English at the time of commencement of studies, another suitable intermediate course in English may be defined as the supplementary course.

Supplementary basic studies of Business Economics and Economics cannot be included in the Master's degree.

Other supplementary studies

If the student has not previously completed any studies in statistics, the course TKMY3 Introduction to Statistics must be completed as supplementary studies. TKMY3-course may be included in the optional studies of the Master's degree.

Supplementary Studies for Bachelors of Business Administration or Graduates with an Equivalent Foreign Degree

Studies in the major

Studies in the major subject must be supplemented by a minimum of 20 ECTS credits and a maximum of 35 ECTS credits depending on the previous studies completed in the major. Depending on the case, university-level studies in the major subject or higher University of Applied Sciences degree studies may reduce the number of required supplementary studies in the major below the required minimum.

Major studies completed as supplementary studies may be included in the optional studies of the M.Sc. degree. In this case, the degree's minimum extent of 120 ECTS credits is usually exceeded.

Other supplementary studies

If the student has not previously completed any studies in statistics, the course TKMY3 Introduction to Statistics must be completed as supplementary studies. TKMY3-course may be included in the optional studies of the Master's degree.

MA/M.Pol.Sc. DEGREE'S SUPPLEMENTARY STUDIES FOR STUDENTS OF INTERNATIONAL MASTER'S PROGRAMMES

MA degree (also from 1 August 2020 on M.Pol.Sc. degree) majoring in Futures Studies

Supplementary studies for graduates with a degree from the University of Applied Sciences or graduates with an equivalent foreign degree

Studies in the major subject must be supplemented with an essay of 10 ECTS credits. Major studies completed as supplementary studies may be included in the optional studies of the MA/M.Pol.Sc. degree. In this case, the degree's minimum extent of 120 ECTS credits is usually exceeded.